



NEW LOAN REQUEST SUBMISSION FORM

HOTEL / MOTEL

Date:	NCF Contact:
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Submitting Broker:			
Phone:		Fax:	
Address:		Cell:	
City:	State:	Zip:	E-mail:

Transaction/Pricing Details

Principle Borrower:		Telephone:	
Property Address:		Fax:	
City:		Amortization / Term /	
State:	Zip:	Email	

Property Information

Property Type:			
Property Name:			# of Rooms:
Property Address:			# of Buildings:
City:	State:	Zip:	County: # of Stories:
Year Built:	Year Last Renovated:		Total Square Ft.:
Site Size:		Number of Parking Spaces:	
Is this a Flag?		If so, Which?:	
Do you have a Star Report?		What is the ADR?:	
Yearly Gross Income:		Yearly Expenses: <small>No mortgage payments, owners draws, or depreciation to be included.</small>	
Yearly Net Income: <small>Before mortgage payments are made.</small>		<i>If refinance:</i> <i>Existing Mortgage Payment:</i> <i>Interest rate:</i> <i>Loan Due Date:</i>	
<i>Any other issues or concerns about the property?:</i>			

Needs List:

- 1) Hotel/Motel Submission Form
- 2) Last 2 years and year-to-date Income and Expense Statements)
- 3) ADR & Occupancy Report
- 4) Trailing 12 months rent collections month by month
- 5) Digital Color Photos of the Property
(Minimum of 5 photos, front, side, rear, interior and common areas)
- 6) Commercial Application Questionnaire
- 7) Copy of Purchase Contract (*if applicable*)
- 8) STAR Report if available
- 9) A check to The Achtermann Commercial Lending Group LLC for \$250.00 application fee.

Contact information:

The Achtermann Commercial Lending Group LLC

7671 Silver Springs NW

Canal Winchester, OH 43110-8840

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