



NEW LOAN REQUEST SUBMISSION FORM

APARTMENTS

Date:	Contact:
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Submitting Broker:			
Phone:		Fax:	
Address:		Cell:	
City:	State:	Zip:	E-mail:

Transaction/Pricing Details

Principle Borrower:		Telephone:	
Property Address:		Fax:	
City:		E-mail:	
State:	Zip:	Amortization/Term	/

Property Information

Property Type:			
Property Name:			# of Units:
Property Address:			# of Buildings:
City:	State:	Zip:	County:
# of Stories:		Total Square Ft.:	
Year Built:	Year Last Renovated:		:
Site Size:		Number of Parking Spaces:	
:			
What type of construction are the buildings?:			
Yearly Gross Income:		Yearly Expenses: <small>No mortgage payments, owners draws, or depreciation to be included.</small>	
Yearly Net Income: <small>Before mortgage payments are made.</small>		<i>If refinance:</i> <i>Existing Mortgage Payment:</i> <i>Interest rate:</i> <i>Loan Due Date:</i>	
<i>Any other issues or concerns about the property?:</i>			

Needs List:

- 1) Apartment Submission Form
- 2) Last 2 years business tax returns
- 3) Last three years personal tax returns for borrower(s)
- 4) Current personal financial Statement for borrower(s)
- 5) Year-to-date Income and Expense Statement
- 6) Digital Color Photos of the Property - (Minimum of 5 photos, front, side, rear, interior and common areas)
- 7) Apartment Application Questionnaire
- 8) Copy of Purchase Contract (if applicable)
- 9) A check to The Achtermann Commercial Lending Group LLC \$250.00 application fee

Additional documentation and information will be requested as needed.

Contact information:

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